

# Vista Redonda Mutual Domestic Water Consumers Association

## Leak Adjustment Request Form

Owner's Name: \_\_\_\_\_ Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone # : \_\_\_\_\_

Month applying for: \_\_\_\_\_ (1 Month maximum)

Explanation:

- Each individual homeowner is responsible for monitoring of water consumption and repair of leaks.
- This form is for an application for an adjustment to excess user fees due to a water leak.
- Only one leak adjustment will be authorized per calendar year.
- If request is received after annual bills are distributed - credit will be applied to next year's bill.
- Leaks must be repaired promptly after discovery.
  - Major Leak: Greater than 100,000 gallon per month – Immediately (within 5 business days) of water statement.
  - Medium Leak: Between 25,000 gallons and 100,000 gallons per month – within 15 calendar days of statement.
  - Minor Leak: Less than 25,000 gallons per month – within 30 calendar days of statement.
  - Please attach receipt from plumber indicating date of repair or statement of how leak was repaired and date.
- If repair response criteria are met – a calculated reduction in excess usage fees will be allowed:
  - Usage adjustment will be based upon difference between metered usage for the month and the higher usage of either the prior month of the same year or the same calendar month of the prior year.
  - Adjustment will be applied against annual total usage and excess fee recalculated if appropriate.

Water usage for month (gal) \_\_\_\_\_ Date statement received indicating leak \_\_\_\_\_

Date leak repaired \_\_\_\_\_ Signature \_\_\_\_\_

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### VRMDWCA Use Only (Calculations)

Calculated Usage Adjustment gal \_\_\_\_\_ Revised Annual Consumption gal \_\_\_\_\_

Revised Excess Fee \$ \_\_\_\_\_ Credit (if applicable)\$ \_\_\_\_\_