VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

 MINUTES OF BOARD OF DIRECTORS MEETING

Tuesday, September 13, 4:00 PM

Rule Home, 105 Paseo Encantado SW

1. **Call to Order:** D. Rule called the meeting to order at 4:02 PM.
2. **Certification of Quorum:** S. Rule certified that 6 of the 9 voting board members were present. A quorum was met.

**Board Members Present:** David Rule, President; Chris van Schayk, Vice President; Susan Rule, Secretary and Treasurer; Directors: Harvey Simon, Audrey LaFehr, Nirvair Singh Khalsa

**Board Members Not Present:** Directors: Phil Marineau, Peter Frank, Bill Berra

**Community Members Present:** None.

**Others Present:** Mike Sanderson, System Manager

1. **Introduction of Mike Sanderson:** D. Rule introduced Mike Sanderson, our new System Manager, to the Board, and discussed his current duties including some reorganization of our filing system and monitoring wells monthly. Sanderson will be added to the distribution of the Minutes.
2. **Approval of Minutes:** S. Rule made a motion to approve the Minutes of the Board Meeting held June 14, 2016. Simon seconded and all approved. S. Rule made a motion to approve the Minutes of the Annual Meeting held July 18, 2016. Simon seconded and all approved.
3. **Financial Report**: S. Rule presented the financial statements and noted that we renewed a CD for 6 months to mature in February in time for the tank project, otherwise little has changed. S. Rule further reported that a significant number of community members have not yet paid their annual fees, and noted that the established late fees will be enforced.
4. **Budgets:** D. Rule presented the Capital Budget and noted a higher than expected cost incurred due to an emergency holiday call to clear blockages and restore water service on Vista Redonda Road. He also reported the expected income received in the Attlesey settlement, offset in part by the Holland Hart legal fees to complete the agreement.

D. Rule presented the Operating Budget and pointed out a slight over-budget in System Maintenance due to well problems that needed to be fixed and six meters that needed to be replaced or cleaned due to Road Project.

1. **Tank Refurbishment/Replacement Project Update**: D. Rule reported that although Sauder Miller did not start the engineering in August as expected, the plan remains to move forward with that, bid out and award the work over the winter, and begin the work in the spring.

**New Business:** van Schayk reported that the County Road Project altered the intersection of Paseo Encantado SW and the access to Well #2. As a result, current access may not be able to accommodate well rig equipment. Further discussion is planned to determine how best to proceed. The purpose here is to alert the Board of possible additional capital expenditures associated with restoring the access to Well #2.

1. **Adjournment:** Simon made the motion to adjourn, S. Rule seconded, and all approved. The meeting was adjourned at 5:10 PM.

Respectfully submitted,

Audrey LaFehr

Director and Acting Secretary