VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

MINUTES OF BOARD OF DIRECTORS MEETING

Tuesday, March 8, 4:00 PM

Rule Home, 105 Paseo Encantado SW

1. **Call to Order:** D. Rule called the meeting to order at 4:05 PM.
2. **Certification of Quorum:** S. Rule certified that 6 of the 9 voting board members were present. A quorum was met.

**Board Members Present:** David Rule, President; Chris van Schayk, Vice President; Susan Rule, Secretary and Treasurer; Directors: Bill Berra, Sue Mize, Audrey LaFehr; Nirvair Singh Khalsa, Adjunct Director

**Board Members Not Present:** Directors: Phil Marineau, Peter Frank, Harvey Simon

**Community Members Present:** David Arnett

1. **Approval of Minutes:** S. Rule asked for a motion to approve the minutes of the VRMDWCA Board of Directors Meeting held December 21, 2015. Mize made the motion, S. Rule seconded, and all approved.
2. **Financial Report:** S. Rule circulated the Financial Statements to the Board via email prior to the meeting and reported that the Operations Budget reflects the added expense in terms of the extra hours required of our Water Master on the Road Project. S. Rule further reported that we have discontinued the additional liability insurance once our part of the Road Project ended, at year-end 2015.
3. **Road Project Status:** Berra reported that the road paving is still on hiatus for the winter, and the County will let us know when they will resume work, likely late March or April.
4. **Update on Administrative Duties/Scope:** van Schayk, D. Rule. As previously reported, we have been unable to interest relevant major engineering/management firms – e.g., CH2M and SMA -- as we are simply too small to warrant the overhead charged by such firms. As an alternative, we have explored local resources. To that end, Dave and Chris met with David Thornburg who is an independent contractor charged with coordinating our County road work. He recommended Mike Sanderson, who had the requisite experience – Drinking Water Systems, regulatory interface (ED and OSE) and allied administrative and management skills.

Dave and Chris met with Mike Sanderson of SLWC (Sanderson Land & Water Consulting, LLC), and he related his background and experience including VP of Engineering and Construction at Las Campanas. Based on their conversation, Mike’s resume, and pending favorable reference reports, we propose to proceed in a stepwise fashion. Assignment of tasks on an hourly rate basis, possibly followed by on-going responsibilities based on a combination of retainer and hourly fees should the relationship prove mutually beneficial.

Separately, Dave has explored standby emergency response services and well management and operational services with potential contractors.

1. **New Business:** D. Rule reported that six water meters need to be replaced on Vista Redonda due to road work. The cost will be charged to the Capital Budget as the damage was not the fault of the property owners. Two of the meters have been fixed. D. Rule further reported that we will not start the water tank project until the road project is finished.

Annual meeting: The Mizes have offered the use of their home for the Annual Meeting on Monday, July 18.

Nominations for Board of Directors: We will need to present nominations for the coming year’s board of directors at the annual meeting. Van Schayk, Simon, and LaFehr will make up the committee to recruit and present recommendations at the June meeting. Mize will be stepping down, and Singh will become a full Director.

1. **Adjournment:** S. Rule made the motion to adjourn, van Schayk seconded, and all approved. The meeting was adjourned at 5:20 PM.

Respectfully submitted,

Audrey LaFehr

Director and Acting Secretary