

VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION
(VRMDWCA)

MINUTES OF BOARD MEETING

Monday, October 25, 2021 – 10:00 AM -- Via Zoom

1. **Call to Order:** Audrey LaFehr called the meeting to order at 10:00 AM.
2. **Certification of Quorum:** LaFehr certified that 7 of the 7 Board members were present via Zoom. A quorum was met.
3. **Board Members Present:** Audrey LaFehr, President; Harvey Simon, Vice President; Wendy Pierard, Secretary; Laurent Cavalie, Treasurer; Directors: Betsy Garside, Susan Rule, Chris van Schayk; Adjunct Directors: Steve Marquart, Kevin Pierard.

Community Members Present: Mary Costello, Randal Limbacher, Judy Simon, Tracee Stanley.

Others Present: Dennise Trujillo, VR Water Master and Administrator.

4. **Approval of the Minutes of the June 14, 2021 Meeting:** H. Simon made the motion to approve, van Schayk seconded, and all approved.
5. **Financial Report and Budgets:** Cavalie presented the financial statement of activity, noting that our income this period is higher than projected due to the settlement of a property that was in arrears, and higher than normal excess usage fees. Spending has been typical for this period, though we have a planned expenditure of around \$13,000 coming up for the approved Water Study, and eventually we will need to put some money against upgrading our website software. Cavalie reminded the Board that we are required to submit a quarterly report, including a board-approved budget, to the financial division of the State. Rule made the motion to approve the Budgets, van Schayk seconded, and all approved.
6. **Update on Water System:** Trujillo reported on a big maintenance item coming up on Well 2, as a fracture occurred where two different materials were used. It will require hand digging and replacing some of the plumbing to make it stronger

and get Well 2 back on line. The estimate is \$4,290 including materials and the time it will take to locate those materials.

The Sanitary survey will be conducted tomorrow (10/26). NMED compliance officers will be on site along with Trujillo. She expects they may find some maintenance issues related to the cages around the wellheads and other minor issues.

The Water Study performed by Shoemaker that was begun last week should be completed today (10/25) with sampling from Wells 4 and 7. Once all the data is collected the results should be available in a week or two.

Trujillo alerted the Board to a request from 111 PESW (where the VR water line ends) to cap the VR water line out of a concern that there may be leaks into their personal property. There should be an easement description, which Dennise is investigating. Garside has a copy of the original deed restrictions and plat illustration which she will scan and send to the Board and Dennise. Rule added that in talking with the County she learned that the turnaround at the end of PESW is on the personal property of 111 and therefore the owner would be responsible for plowing the road and making it accessible for emergency vehicles.

Regarding pending new construction, Trujillo indicated that there are new restrictions for digging into the road in order to tap into a main line to bring water to the meter if a stub-out does not already exist. Permits, a bond, contractor's license, liability insurance and a traffic control plan are required, increasing the cost of the work significantly. Need to explore further.

7. **Adjournment:** van Schayk made the motion to adjourn, Cavalie seconded, and all approved. The meeting was adjourned 10:37 AM.

Respectfully Submitted,
Wendy Pierard, Secretary