VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

(VRMDWCA)

MINUTES OF BOARD MEETING

Monday, June 1, 2020 – 4:00 PM -- Via Zoom

1. **Call to Order:** Nirvair Singh Khalsa called the meeting to order at 4:02 PM.
2. **Certification of Quorum:**  A. LaFehr certified that 8 of the 8 Board members were present via Zoom. A quorum was met.
3. **Board Members Present:** Nirvair Khalsa, President; Harvey Simon, Vice President; Audrey LaFehr, Secretary; Laurent Cavalie, Treasurer; Directors: Bill Berra, Peter Frank, Susan Rule, Chris van Schayk.

**Not Present:** Adjunct Directors Phil Marineau and Matt Waller.

**Community Members Present:** Baron Axelrod, Betsy Garside, Mary Beth and Mike Janke, Judy Simon.

**Others Present:**  None.

1. **Approval of the Minutes of the March 23, 2020 Meeting:** LaFehr made the motion to approve the Minutes, H. Simon seconded the motion, and all approved.
2. **Financial Report and Budgets:** Cavalie presented the financial statements and proposed Budgets for 20/21, noting that the Operating Budget looks good due to the higher than expected transfer fees and water overage fees. As to expenses, we’re lower on professional fees but higher on maintenance (Well 1A) and compliance (contamination remediation). The new line in the Operating Budget (5720) accounts for the expected move to begin automating our system this year.

Regarding the Capital Budget, the income should remain about the same, but our expenses are expected to increase due to the need to plug Well 6, possibly drill a new well, and finish refurbishment of the water tanks. These projects will have a significant impact on our reserves in the coming year, so it would be a good time to rebuild those reserves. Van Schayk made a motion to approve both budgets including an increase in the assessment of $350 per lot, Frank seconded, 7 voted yes and 1 no. The budgets and assessment passed.

1. **III-D Update:**  H. Simon reported that the drinking water bureau review will occur next week. Denise of III-D does not think we will have trouble getting approval, perhaps by end of August, possibly sooner. He also noted that the uranium abatement project will go out for bids. The 7.5 HP, previously approved, requires an upgrade of the electrical panel. Therefore, the current 30-year-old radio communication system requires an update. This provides a previously considered automated system to monitor all wells and communication to the tanks. This SCADA system will eventually reduce many hours of contractor onsite work and thereby reduce costs over time.
2. **Remediated Violations:** van Schayk reported on the fall 2019 violations of Total Coliform on PESW, and noted that remediation will begin this week now that the weather is warm. He also reported that Well 4 sprung a leak which will be fixed this week.
3. **20/21 Board Slate:** Chris van Schayk of the nominating committee proposed the slate as follows:

Nirvair Khalsa, President

Harvey Simon, Vice President

Audrey LaFehr, Secretary

Laurent Cavalie, Treasurer

Directors: Bill Berra, Peter Frank, Susan Rule, Wendy Pierard, Chris van Schayk

Adjunct Directors: Phil Marineau, Kevin Pierard

H. Simon made the motion to approve the slate, Berra seconded, and all approved.

1. **Additional Preparation for Annual Meeting:** LaFehr presented a draft of a letter to be emailed to the community, describing how and why we will be holding a virtual meeting this year on Zoom, and why we will be putting additional emphasis on returning proxies. The approach and letter were approved and the letter including digital proxies will be sent out this week.

Frank suggested we investigate the polling option on Zoom to be set up in advance to get an accurate count of the community’s votes. A further suggestion was made to actively encourage participants in the meeting to use their video to help create a sense of community.

1. **Adjournment:** van Schayk made the motion to adjourn, Cavalie seconded, and all approved. The meeting was adjourned at 5:10 PM.

Respectfully Submitted,

Audrey LaFehr, Secretary