

VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION  
(VRMDWCA)

MINUTES OF BOARD MEETING

Tuesday, March 13, 2018 -- 4:00 PM

Rule Home – 105 Paseo Encantado S.W.

1. **Call to Order:** D. Rule called the meeting to order at 4:00 PM.
2. **Certification of Quorum:** S. Rule certified that 8 of the 9 board members were present. A quorum was met.
3. **Board Members Present:** David Rule, President; Chris van Schayk, Vice President; Susan Rule, Secretary and Treasurer; Directors: Peter Frank, Bill Berra, Harvey Simon, Nirvair Khalsa, Audrey LaFehr

**Board Members Not Present:** Phil Marineau, Director

**Community Members Present:** José Lopez

**Others Present:** None

4. **Approval of Minutes of the December 19, 2017 Board Meeting:** Simon made the motion to approve the minutes, S. Rule seconded, and all approved.
5. **Financial Report:** S. Rule presented the financial statements and noted that we still have an unusually large amount of money in our checking account, but that is in anticipation of the tank project to begin this spring/summer.
6. **Budget Report:** D. Rule noted that the unforeseen System Maintenance costs related to Well #6 are now reflected in the current operating budget statements. These costs were a result of replacing the pump and motor in the well, plus subsequent replacement of the frost free hydrant and meter. We are projecting to spend less on Water Master Fees, and on Consulting Services. We also had somewhat higher than expected income from property Transfer Fees. In general, we are currently projecting to come in under budget for operating expenses during this fiscal year.

7. **Tank Project:** D. Rule discussed again our options regarding tank repair vs replacement, and the Board found no reason to reconsider going forward with the replacement of the old tank and re-coating the “newer” tank as was previously approved. The project is expected to go out for bids in April/May and start work in June 2018.
  
8. **Water Master Transition Plan:** D. Rule reported that he recently met with Loren Allen of Allen Environmental, as recommended by van Schayk, Berra, and Mike Sanderson, and was also favorably impressed with Allen’s experience and capability. He drew up a proposed Scope of Work for Allen, divided into fixed and variable price elements, and has asked Allen for a range of services and rates. We anticipate an on-going overlap period between our current Water Master and Allen, as Jack helps bring Allen up to speed on our unique water system. Loren recently helped Jack replace the frost free hydrant on well 6 and we expect that this relationship will continue where Loren helps with maintenance tasks.
  
9. **2018 Calendar:** D. Rule proposed quarterly meeting dates for the remainder of 2018 and the Annual Meeting date. Board members to respond with their availability. The annual meeting will be held on the third Monday in July, July 16<sup>th</sup>. Everyone was satisfied with the venue we used last year – El Nido – and it was agreed that we would approach them to see if we can use their meeting room again this year.
  
10. **Adjournment:** van Schayk made the motion to adjourn, Simon seconded, and all approved. The meeting was adjourned at 4:50 PM.

Respectfully Submitted,  
Audrey LaFehr  
Director and Acting Secretary