VISTA REDONDA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

DRAFT MINUTES OF BOARD MEETING

June 13, 2017

105 Paseo Encantado SW

1. **Call to Order** – D. Rule called the meeting to order at 4:00 pm.

**2. Certification of Quorum** – 5 of the 9 board members were present and a quorum was met.

 **Board Members Present**: D. Rule, President; Chris Van Schayk, Vice-President; Susan Rule, Secretary-Treasurer; Bill Berra, Nivair Khalsa.

**Board Members not Present:** Peter Frank, Audrey Lafehr, Harvery Simon, and Phil Marineau.

**Others Present**: Mike Sanderson, System Manager.

1. **Approval of Minutes of February 7, 2017.** S . Rule asked for a motion to approve the minutes. Berra made the motion, Khalsa seconded and all approved.
2. **Financial Report –** S. Rule presented the Financial Report, pointing out that two certificates of deposit have been cashed and placed in the capital account in anticipation of the cost of a new water tank.
3. **2017-2018 Operating and Capital Budget –**The budgets were presented.A number of relatively minor changes were discussed and incorporated. A motion was made by S. Rule to approve the revised operating budget, Berra seconded and all approved. Berra made a motion to approve the capital budget as presented. Van Schayk seconded and all approved.Both budgets for 2017-2018 will be based on the same assessments as the previous year.
4. **Proposed Board of Directors -** Van Schayk presented the proposed slate of officers for 2017-2018:

David Rule, President

 Chris Van Schayk, Vice President

 Susan Rule, Secretary/Treasurer

 Directors:

 Bill Berra

 Peter Frank

 Nivair Khalsa

 Audrey Lafehr

 Phil Marineau

 Harvey Simon

A motion was made by S. Rule to approve the slate of board of directors, D. Rule seconded and all approved.

 The need for adjunct directors was discussed and will be pursued during the year.

1. **Annual Meeting Venue -** El Nido Restaurant has offered the use of their meeting room free of charge and will be available to serve dinner to any Vista Redonda member who wishes to stay for dinner at the member’s cost.
2. **Tank Project Status -** D. Rule reported that he has asked for an update on the estimated cost of the tank replacement and refurbishment project. The Design Specifications and contracts documents are under review and the package should be ready to be released for bidding to 3 or 4 qualified contractors. We are still hopeful that on-site activities will commence in August in order to complete before cold weather starts in November.

**9. Well 4 Gross Alpha – Administrative Compliance Order Status –**

D. Rule reported that in response to the compliance order we requested that the state check and verify the data upon which the order was based. In response, the State has reviewed their procedure and as a result, has recommended a revision in the process to calculate Gross Alpha for New Mexico. The new procedure will lower the levels of measured gross alpha and bring Well 4 into compliance. The State is currently waiting for approval from the EPA. We anticipate that the Administrative Compliance Order will be withdrawn by the end of 2017.

1. **Water Master Transition Plan –** D. Rule led the discussion for the need to begin to plan for a replacement for Jack Miller, the current water master. This person will need to have a Class 1 certification from the State. M. Sanderson agreed to research any potential candidates.
2. **New Business –** The State conducts a Sanitary Survey every 3 years. Vista Redonda has produced the necessary documents and has also updated an Emergency Response plan. The on-site inspection resulted in a number of small items which will need attention.
3. **Adjournment** – Van Schayk made a motion to adjourn, Berra seconded and the meeting was adjourned at 6:00 pm.

Submitted by

Susan Rule, Secretary